



# FALL ENRICHMENT

## COVID-19 Recovery Phase: Guidance to Safety at Coppermine Revised: August 1, 2020

This document has been developed to provide clear direction on the necessary steps Coppermine is taking to manage our facilities as safely as possible as we reopened our doors for our families this summer and for the upcoming fall. The goal is to create a safe and healthy environment for staff and children by making the necessary adjustments to help limit the risk of exposure to COVID-19 and implement these safety measures in everything we do as suggested by the CDC, the ACA, and the Maryland Department of Health and Hygiene.

### IMPORTANT HIGHLIGHTS

- 100% assurance with our credit and refund policy <http://www.copperminefieldhouse.com/cap/>
- Staggered drop-off and pick-ups
- Pre-screening and temperature checks of all staff and students upon arrival
- A limited number of children at each facility with a maximum of up to 14 children per staff member
- Small groups of students
- We recommend that parents and legal guardians of high-risk students and children consult with their child's medical provider to assess their risk and determine if attendance is acceptable.

### Please note that **NO sick student or staff member may attend.**

- It is up to each parent/guardian to supply a face covering or mask should they prefer their child wear one when appropriate. Staff will wear face coverings during *indoor* activities and when maintaining physical distancing is not feasible. Work areas are set up for students to be spaced apart while adhering to social distancing guidelines.
- Activities and programs are geared to outdoor time as often as possible. All programs do use indoor facilities and are also outside each day (weather permitting).
- Coppermine has invested in additional handwashing stations at each location and has hand-sanitizing products readily available and easily accessible for all children and staff.
- All staff have completed comprehensive training and are prepared with the new CDC protocols and safety procedures.
- Staff and instructors are excited to work with students to provide the safest and best experience while promoting physical and mental health in all children.

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**Communication:** Coppermine and our administrators will be in regular contact with our students, parents and legal guardians, staff and coaches as we receive health recommendations for continued guidance of safe operations throughout the fall and into the school year.

We have put together a group of both healthcare and medical professionals along with our staff to help answer questions and concerns from students, parents and legal guardians, staff and coaches. Our Coppermine website and social media platforms will continue to be updated with school and health information. Staff is available to assist by calling 410-337-7781 or emailing [rec@copperminefieldhouse.com](mailto:rec@copperminefieldhouse.com) at any time.

Our Parent Portal allows access to all health forms, waivers, and up to date information and can be accessed for registered families at the link below:

[https://copperminesummer.campmanagement.com/p/campers/login\\_m.php](https://copperminesummer.campmanagement.com/p/campers/login_m.php)

**Student and Children's Health:** Science has demonstrated that children who carry and transmit COVID-19 may have very few, if any symptoms. Because of this, if an asymptomatic adult infects a child and that child enters a child care facility with no symptoms, there is a risk of that child transmitting the virus to others in the facility, both children and staff.

**We strongly recommend parents and legal guardians of higher-risk children to consult with their child's medical provider to assess their risk and determine if attendance is acceptable.** Primary care providers are in the best position to make a professional judgement based upon an individual's health status and their suitability for the remote learning environment at this time.

**No sick student or staff member may attend.**

Because the grouping method allows for children within each individual group to intermingle, all caretakers, especially parents and staff, must be aware that their actions play a critical role in reducing the risk of infectious disease transmission in these facilities. It is therefore paramount that operators, parents and staff follow the guidelines as described throughout this document.

In addition, parents are advised of the following:

- Adults in contact with children attending a Coppermine program need to be hypervigilant about monitoring for symptoms and get tested if they develop 2 or more of the following symptoms: fever or signs of fever, new cough or worsening chronic cough, runny nose, headache, sore throat, new onset of fatigue, new onset of muscle pain, diarrhea or loss of taste or smell.
- **If children attending a Coppermine program have a vulnerable adult at home, the parent will want to consider the risk of the child bringing COVID-19 home to the vulnerable adult in the home.**
- For adults bringing their child to participate, those adults in the child's "bubble" will want to minimize their non-essential movement outside the home.

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## About COVID-19

Coronaviruses are a large family of viruses. Novel coronaviruses are new strains of the virus that have not been previously identified in humans. There is evidence that this virus can be spread person-to-person.

At this time, it appears the virus is transmitted by larger droplets, like from a cough or sneeze. Current evidence indicates it is not airborne through long distances or times. However, it possibly may survive up to a few days on various surfaces so frequent environmental cleaning is important.

<https://www.mayoclinic.org/diseases-conditions/coronavirus/in-depth/coronavirus-in-babies-and-children/art-20484405>

Symptoms for the novel coronavirus are mostly similar to those for influenza or other respiratory illnesses. They can range from mild to moderate and can include fever/feverish, new cough or worsening chronic cough, runny nose, headache, sore throat, new onset of fatigue, new onset of muscle pain, diarrhea or loss of taste or smell. Symptoms can sometimes lead to severe illnesses.

See self-assessment- <https://www.mayoclinic.org/covid-19-self-assessment-tool>

## What can you do to help prevent and control COVID-19 spread?

### Coppermine COVID-19 Operational Plan

Coppermine has developed an Operational Plan outlining how we will manage daily operations to meet the additional measures outlined in this document. The plan explains procedures on how we are implementing group restrictions within our facilities and while maintaining low staff to student ratios and disease preventive controls such as personal hygiene, cleaning and disinfection, and the management of illness. **Coppermine has drastically limited the number of participants at each facility and will be following the recommended guidelines and safety protocols.**

### Implemented Safety Actions

- Promote healthy hygiene practices
- Intensified cleaning, disinfection and ventilation
- Practice physical distancing
- Limit sharing
- Trained staff
- Screening for signs and symptoms
- Plans in place for sick child or staff
- Maintain healthy operations
- Monitor risk-reduction strategies
- Community response plan

### Summary of key strategies to help prevent and control COVID-19 spread

- Strict exclusion of children or staff who are sick with 2 or more of the following symptoms: fever or signs of fever, new cough or worsening chronic cough, runny nose, headache, sore throat, new onset of fatigue, new onset of muscle pain, diarrhea or loss of taste or smell. **OR**
- A child displaying purple fingers or toes even as the only symptom.
- If either of the above criteria is met, those who are sick must stay home, contact their healthcare provider, and cannot return until fully recovered.

If tested, your healthcare provider will inform the individual or parent (when a child is involved) when isolation may be lifted.

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- **Note:** Children or staff who have been identified as having seasonal allergies or who suffer from chronic runny nose/nasal congestion are not required to be excluded but a note from their physician or medical provider is requested.
  - If a staff or child tests positive for COVID-19, healthcare providers and the health department will identify who the close contacts are and manage the outbreak with respect to healthcare measures and communication.
  - Staff are encouraged to remind children to practice good respiratory etiquette such as covering the mouth and nose with a disposable tissue or the crease of the elbow when coughing or sneezing.
  - Staff and children must practice good handwashing procedures and hygiene.
  - Increased access to handwashing stations and hand sanitizer throughout each facility.
  - Enhanced regular environmental cleaning of the facilities including high touch surfaces.
  - Items that cannot be easily cleaned have been removed.
  - Parents must provide all food for their children. Please provide a morning and afternoon snack.
  - Reinforce "no sharing" policies daily and often. The practice of not sharing will support the efforts of reducing virus transmission between children.
  - Respect physical distancing as described below.

#### **In the Event of a Potential Exposure**

- Coppermine will immediately inform parents about any potential contact their children may have had with suspected or confirmed cases. Please see the procedures and isolation plan contained in this document. Each week detailed rosters are kept with attendance so that proper communication can take place within groups should children have had exposure to a sick staff member or child.

#### **COVID-19 Awareness**

Early Learning and Childcare Facilities and Day Camps are to provide parents with information on the additional COVID-19 related measures that are required for childcare attendance during the recovery phase. (included in this document) The operation must also post signage such as hand washing and personal hygiene etiquette throughout the facility. Coppermine has placed visual reminders at all facilities enforcing proper handwashing and healthy habits.

#### **Staff Training and Responsibilities**

All Coppermine staff and coaches have completed trainings in all aspects of caring for children and promoting healthy development. All staff have completed online training COVID-19 courses and consistent trainings will take place each week of the school year. We are extremely fortunate to have yearly full-time and returning staff that will be responsible for the small groups each week.

<https://www.acacamps.org/resource-library/coronavirus/health-wellness-resources>

Directors, teachers and full-time staff have been trained for hands only CPR training with the new health protocols in place.

#### **Records and Sign-Ins**

Coppermine is required to have up to date records of household members for each child attending the facility (names and contact numbers). Families must have completed forms on file before any child can attend. Please see the Parent Portal on Campsite. (enrichment registration platform)

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A log will be kept for each self-contained group that would include the names of those in the group and the dates the group attended. Coppermine will maintain these records should they be needed to help with contact-tracing, if a COVID-19 case was found in the facility or for a child or member that might have attended a program.

**For parents of children attending – if your child is sick, they must not come.** You must keep them at home and away from others. Please encourage your child that if he or she is not feeling well during the day, to let an adult know they are feeling sick. The greater risk of transmission in the facility environment is between adults. It is of utmost importance that staff, instructors and other adults maintain physical distancing between themselves. **No sick staff member or child may attend.**

Our job is to fill each child's day with fun, assist with online learning and homework and facilitate engaging activities that are safe with the most recent guidelines in place. Be sure your child gets enough rest at night. We ask that all parents send a labeled reusable water bottle each day. Instruct your child to use it and refill it frequently. Staying hydrated is important to a healthy experience.

### **Drop-off and Pick-up**

We are encouraging one identified adult per family be responsible for the drop-off and pick-up of the children at the facility as best as possible. **Staggered drop-off and pick-up times will be implemented to reduce the number of people at the facility at the same time.** Individual group emails will be sent with carpool information. These activities will be done outside, unless the adult absolutely needs to come into the facility. (pre-screening will be required) We ask all drivers to remain in their vehicles and follow the direction of staff. Individuals who are at higher risk for severe illness per CDC guidance should not drop off or pick up children.

### **Pre-Screening Process**

Clear procedures are posted at all doors with rules to allow and prohibit entry. Signage is posted at all Coppermine entrances advising of the pre-screening process. **Prior to entering any Coppermine facility all staff, children, the adult bringing the child into the facility (only if absolutely needed) or others deemed essential will be pre-screened.** Parents are asked not to walk their child into the buildings as we need to limit visitors. Please know this is for the safety of everyone in our Coppermine community.

### **Screening Questionnaire for COVID-19.**

**Pre-screening is to include temperature checks,** using a non-contact thermometer (infrared). When using a non-contact thermometer refer to the manufacturer's recommendation for what is considered a normal temperature range when used to take an individual's temperature. Concerning temperatures are above 100.4. **All staff and children will have their temperatures checked when they arrive at the facility each day.**

Following pre-screening, those children and staff exhibiting symptoms will be advised of the following:

- Strict exclusion of children or staff who are sick with 2 or more of the following symptoms: fever or signs of fever, new cough or worsening chronic cough, runny nose, headache, sore throat, new onset of fatigue, new onset of muscle pain, diarrhea or loss of taste or smell.

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## OR

- A child displaying purple fingers or toes even as the only symptom.
- If either of the above criteria is met, those who are sick must stay home, contact their healthcare provider, and cannot return until fully recovered.

**Note:** Children or staff who have been identified as having seasonal allergies or who suffer from chronic runny nose/nasal congestion are not required to be excluded but a note from their physician or medical provider is requested.

### Safeguards for Visitors

Visitors (other essential staff such as DHMH staff and Health Inspectors) must follow the pre-screening protocol described above. They must also wash their hands upon entry at the nearest handwashing station or bathroom and must maintain physical distancing as much as possible. Visitors will be limited and will be required to remain in designated areas. There are no special events where parents are able to participate in activities. Programs are restricted to essential staff and students only.

### Masks and Face Coverings

**According to the CDC staff will wear cloth face coverings during indoor activities and when maintaining physical distancing is not feasible due to area limitations.** Masks are not required for outdoor activities when social distancing is able to be maintained and our goal is to hold activities outdoors as much as possible during the day and when not online learning or during homework blocks. We do use our indoor facilities and children may be both inside and outside each day depending on the activity. Group leaders will wear face coverings during indoor activity and when maintaining physical distancing is not possible. **It is up to the parent should they prefer that their child wear a mask when appropriate. The parent will need to supply the child's mask or face covering.** \*Mask directives have changed periodically, and we will continue to monitor the directives as we receive them. Student learning areas are spaced out allowing for social distancing between students and staff.

### Physical Distancing Practices

Staff will consistently provide reminders and encourage children not to touch other children and to practice good personal hygiene. We ask all parents to also communicate safe practices with their child before arriving each day. It is important for children to be reminded and educated at the beginning of each day on how to wash their hands, how to cover their sneezes and coughs properly, and the importance of not touching their face or touching others. Our staff will reinforce positive healthy practices daily. **If a child is unable to follow safe practices as stated above and in accordance with the Coppermine Code of Conduct document, those children will need to be picked up. Safety and Health are our number one priorities for everyone.**

Staggered and frequent visits to bathrooms and handwashing stations will happen throughout the day, before and after lunch, and will be enforced for all groups and facilitated by staff.

**For each group, the same staff member and same group of children will stay together each week as best as possible.** We are unable to move children from one group to another. Any changes would



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need to happen prior to groups starting out for the week on a Monday. Groups will be divided with 14 or less children per group and 1 or 2 staff members not to exceed 15 people.

For facilities that have multiple groups, each small group will be separate from others and there will be no intermingling between individual groups. Activities and online learning times are planned according to each specific age / grade group and designated school online times. **Activities and lunches will be staggered to best meet the physical distancing guidelines.**

We will continue to monitor developments and updates from the CDC, DHMH and those that provide direction should these temporary limits be adjusted or revised in the weeks ahead.

### **Weekly Groups**

We will create multiple self-contained groups each week, with the size of each group limited to a maximum of 14 children with 1 or 2 adult staff members and not to exceed 15 that remain consistent each week when possible. Registration is monthly allowing consistency of groups.

### **Cleaning and Disinfection Procedures**

Increasing the frequency of cleaning and disinfecting high-touch surfaces is significant in controlling the spread of viruses, and other microorganisms. All surfaces, especially those general surfaces that are frequently touched, such as door knobs, handrails, toys, etc., will be cleaned frequently when used. **Toys and equipment have been limited, and activities have been planned according to social distancing measures. All toys and equipment will be sanitized often between use.**

A cleaning and disinfection schedule is in place for all Coppermine facilities with clear accountabilities assigned to specific staff. Additional staff has been assigned solely to focus on enhanced daily cleaning procedures.

**Coppermine will provide cleaning and disinfecting of communal spaces between groups along with cleaning and disinfecting of any shared items.** When possible, students will be assigned items and materials to reduce the quantity of items shared. All students that will have online learning during the day are responsible for bringing their own laptops, tablets or devices. \*Coppermine is not an educational institution. We are not a substitute for schools. We are providing support for children and families that need assistance with online learning and study times for children that need care.

### **Personal Hygiene Etiquette**

#### **Handwashing**

Handwashing is one of the best ways to protect yourself and others from getting sick from COVID-19 and other germs. Coppermine has added handwashing stations at each location and has hand-sanitizing products readily available and easily accessible for participants and staff.

#### **Hand Washing with Soap and Water**

To wash your hands properly with soap and water, follow these steps:

- Wet your hands and apply liquid soap or clean bar soap.
- Rub your hands vigorously together, scrubbing all skin surfaces.
- Pay special attention to the areas around your nails and between your fingers.
- Continue scrubbing for at least twenty seconds.
- Rinse your hands and dry them well.

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- Turn off faucets with paper towel if needed.
  - Open door of bathroom with paper towel in hand and then dispose in waste basket.

### **Hand Washing with Hand Sanitizer**

Alcohol-based hand sanitizers with a minimum 70% alcohol may be used by children and staff if they do not have access to soap and water, and if their hands are not visibly soiled. Children are to be supervised when using these sanitizers. Hand sanitizer products must not be ingested and must always be kept out of reach of children.

### **To wash your hands properly with alcohol-based hand sanitizers, follow these steps:**

- Apply hand sanitizer.
- Rub into the front and back of hands, between fingers, around nails (especially cuticles), thumbs and wrists and rub until dry.

### **Staff and children must practice good hand hygiene. They must wash their hands frequently with soap and water, especially:**

- on arrival;
- before and after lunch;
- after using the toilet;
- after blowing nose, coughing or sneezing;
- after playing with toys;
- after individual activity;
- when taking medications; and
- after playing outside.

In addition to the above, staff are required to wash their hands:

- after helping a child use the toilet;
- after breaks;
- before and after giving medications.

### **Other Personal Hygiene Etiquette**

- Avoid touching the face, eyes, nose or mouth with unwashed hands.
- Cover the mouth and nose with a disposable tissue or the crease of the elbow when coughing or sneezing. Dispose of used tissues immediately and then wash hands.
- Ensure signage on personal hygiene etiquette such as handwashing; and sneezing and coughing etiquette is posted throughout the facilities. This would include common areas, bathrooms, and diaper changing areas. Coppermine has placed handwashing signs throughout all facilities.
- Please teach and practice good respiratory hygiene and cough etiquette within your household.

### **Additional measures to help prevent and control COVID-19 spread**

#### **Supplies**

Coppermine has obtained all the necessary supplies as recommended such as liquid soap, paper towels, toilet paper, hand sanitizers, cleaning and disinfecting supplies and personal protection equipment (masks and disposable gloves) in order to be proactive with maintaining daily safety and cleaning procedures.



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For personal protective equipment all facilities have a supply of community masks for children or staff who may become ill. For children that choose to wear masks or face coverings these must be supplied from home.

Coppermine has delegated responsibility to several staff to monitor supplies to ensure stock is maintained during operating hours.

Students and participants will have their own individual bags of materials during activities when appropriate to avoid having to use communal art or activity supplies each week for Coppermine activities. These will be cleaned frequently and after use. Any supplies or equipment needed for the school day, homework or online learning (tablets, laptops and devices) will need to come from home.

Students and participants will have individual designated personal belonging areas each week along with designated morning meeting areas that will remain consistent throughout the week.

### **Bathrooms**

Bathrooms are equipped with hot and cold running water under pressure, liquid soap, paper towels, toilet paper, and garbage containers. Proper handwashing signs are posted. Bathrooms are cleaned frequently throughout the day. **Bathroom visits will be staggered among groups each day to avoid any potential of groups intermingling.**

### **Handwashing Stations**

Handwashing stations are located at each Coppermine site and are equipped with running water under pressure, liquid soap, and paper towels. Handwashing signs are attached to each station.

### **Food**

- All food must come from home including morning and afternoon snack.
- Discourage any sharing of food between children or staff.

### **Lunches**

**Students and participants will have staggered lunch periods and will have spaced out assigned seating areas during lunch time.** When possible use utensils rather than hands to eat. Avoid touching your eyes, nose, and mouth. Participants will wash hands before and after lunch. Please be sure your child has a hearty and healthy lunch each day with a morning and afternoon snack option brought from home.

### **Outdoor Play Areas**

- For multiple groups of 14 or less, play times will be staggered.
- During play time, staff must be vigilant in reminding children to not touch their face.
- After each playtime, staff must be vigilant in ensuring children wash their hands.
- Staff must ensure children are following good personal hygiene while on equipment and that children wash their hands after playing on the equipment.

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- Shared toys are permitted such as balls and bats. Shared toys must be cleaned and disinfected often. Activities have been created and implemented limiting individual equipment use as much as possible.
  - Games and activities will be structured with little or no contact by others. Participants will be encouraged to spread out.
  - Playground equipment will be cleaned and disinfected throughout the day.
  - There is increased outside play and activities each day to allow children to have fun safely while getting exercise and developing friendships. We do utilize indoor areas daily for certain activities at all locations. However, each schedule is overall geared for outdoor time aside from learning blocks.

### **Aquatic Operations** (pool closes by the end of September)

The novel coronavirus is not waterborne. There is no current evidence that COVID-19 can be spread to people through the water in a pool. Proper operation and maintenance of pools will likely inactivate the virus in the water. It is important to follow safe physical distancing and proper hygiene practices.

- **Coppermine has added additional pool staff to ensure participant safety. Participants will visit the pool in small groups and swim times will be staggered throughout the week. Students might not swim every day depending on schedules.**
- **Staff will frequently maintain, disinfect and clean high touch areas throughout the day.**
- Coppermine has professional pool management companies that follow local regulations pertaining to operation, maintenance and overseeing proper chemical and disinfectant levels.
- We will continue to monitor guidelines from the CDC, WHO and health-based organizations regarding COVID-19 in relation to aquatic activities and requirements.
- Participants will have a swimming buddy system where each child is assigned a buddy to stay with and will follow our pool safety guidelines and standard operating procedures for safe swimming.
- **Pool staff and operators have implemented safe social distancing measures for all children and staff.**

### **Changing Areas**

High touch areas and surfaces will be cleaned between uses as best as possible and throughout the day. Weekly individual emails will be sent to groups if swimming is an option for children.

### **Sunscreen**

Please apply sunscreen prior to your child arriving. Staff will apply spray sunscreen as needed for those children that need assistance throughout the day with proper safety measures in place. We absolutely will help children as best as possible but encourage application at home.

### **Access to the Facility by Others**

- Visitors who would be considered as an essential service are permitted to enter the facility during operating hours. This would include DHMH staff that are involved with licensing and curriculum training, as well as other professionals that are essential to the facility such as public health inspectors. (would need to follow pre-screening procedures)

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- Non-essential visitors such as salespersons, librarians, and entertainers are not permitted to enter the facility during operating hours.

**Control measures as guided by the Department of Health and Mental Hygiene if an outbreak is detected.**

**What is considered an outbreak when dealing with a confirmed case or a suspect case of COVID-19?**

One confirmed case of COVID-19 (Individual who tests positive for the virus causing COVID-19);

**OR**

Two or more suspect cases of COVID-19. A suspect case is defined as:

- a child or staff that has 2 or more of the following symptoms: fever or signs of fever, new cough or worsening chronic cough, runny nose, headache, sore throat, new onset of fatigue, new onset of muscle pain, diarrhea or loss of taste or smell; or
- a child displaying purple fingers or toes even as the only symptom

**Note:** Children or staff who have been identified as having seasonal allergies or who suffer from chronic runny nose/nasal congestion would not be considered a suspect case but are asked to provide a note from their primary care physician or medical provider.

**How to report cases to the Health Department?**

If the facility has one confirmed case of COVID-19 or, has 2 or more suspect cases of COVID-19, the facility is to advise the Health Department by contacting them directly. Health care providers must contact the MDH Infectious Disease Bureau to request COVID-19 testing for a suspect case, at 410-767-6700 during business hours and after hours call the MDH Emergency Call Center at 410-795-7365 to arrange the initial disease consultation.

Testing is usually not recommended to clear an individual. Primary care and healthcare providers will inform the individual or parent (when a child is involved) when isolation may be lifted.

**If an outbreak is declared, then the facility must close. The facility cannot reopen until advised to do so by the Health Department. The Health Department will be involved to manage the outbreak and ensure contacts are identified, public health measures are in place and will lead any communication that is required with the Coppermine community.**

**Outbreak Management Plan**

As part of the current mandate, facilities are required to have an outbreak management plan. The plan will be required to be updated to include information on COVID-19 and the control measures to follow when dealing with a suspected case of COVID-19.

**Coppermine control measures on suspected cases of COVID-19 include:**

- If a facility is required to be closed because of an outbreak, the Health Department will give the directive to the facility and parents will be notified.
- If exclusion or isolation is required, measures are in place to inform parents/guardians and staff of the situation and of how important this control measure is. **Proper exclusion/isolation is one of the**

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**most important and effective measures in controlling the spread of disease to others.** Parental and staff cooperation is critical. The facility must have an area that can be designated to isolate a staff or child that becomes symptomatic during the day while waiting to be picked-up. Pick-up is to occur within an hour of notification. Parents must be aware that this is an expectation. **Coppermine has designated isolation rooms at each location for children or staff to be should isolation or exclusion need to happen. All Coppermine staff have training and are aware of the proper procedures should this be needed.**

- Symptomatic children must be immediately separated from others in a supervised area until they can go home. Where possible, anyone providing care to an ill child should maintain 6-feet of social distance.
- It would be important that the group of combined children/staff the symptomatic child was in, not mix with the rest of the population until the 'suspect case' is assessed.
- If a 6-foot distance cannot be maintained from an ill child, if circumstances allow, the child should wear a community mask that Coppermine will provide.
- Ill staff must immediately isolate from others and wear a community mask until they are able to leave the facility.
- Hygiene and respiratory etiquette must be practiced while the ill child or staff is waiting to be picked up.
- Required temperature checks for staff and children upon arrival. All readings will be documented throughout the week.
- Environmental cleaning and disinfection of the isolation area must be conducted once the ill child/staff has left the facility.
- If an outbreak is confirmed, post appropriate notices for parents/guardians at all entrances to the facility to ensure that disease information is available for staff and parents/guardians if needed or requested. All families will be notified immediately should this be the case.

As additional information becomes available through governmental agencies, medical authorities and professional industry associations, the recommendations and suggested practices within this guide for Coppermine will be updated on our Coppermine website, social media platforms and through our Parent Portal for registered participants. Our goal is to provide a safe and positive experience for your children while they are in our care. Our main staff is with us full time and train year-round, often collaborating with each other to share their knowledge, ideas and values to make each participants' experience a successful one. They gain valuable insight and tools to make sure each child's experience is safe and memorable. Communication is extremely important, and we ask that all families reach out at any time for us to help answer questions or provide assistance.

Below is the daily screening questionnaire that is required each day a child arrives. Please read these over prior to your first day so you know what is being asked. We ask that families please be patient as we navigate the ever-changing health guidelines and recommendations.

Our goal is to provide the safest and happiest experience for your children and your families.



## Coppermine Daily Screening Questionnaire for COVID-19

**FOR ALL STAFF, CHILDREN, PARENTS/GUARDIANS AND VISITORS: PLEASE DO NOT ENTER THE FACILITY WITHOUT ANSWERING THE FOLLOWING QUESTIONS**

*Note: Children or staff who have been identified as having seasonal allergies or who suffer from chronic runny nose/nasal congestion are not required to be excluded but we require a note from a medical provider stating this prior to attending.*

**Child's Name:** \_\_\_\_\_ **Facility:** \_\_\_\_\_

**For parents/guardians:** I, \_\_\_\_\_ (parent/guardian) am completing the screening questionnaire for the child described above.

### 1. Does your child have:

A. any of the 2 following symptoms: fever or signs of fever, new cough or worsening chronic cough, runny nose, headache, sore throat, new onset of fatigue, new onset of muscle pain, diarrhea or loss of taste or smell?

**OR**

B. if a child, purple fingers or toes even as the only symptom?

**If answered YES to either A or B, then you must stay home, contact your healthcare provider, and cannot return until fully recovered.** If tested, the healthcare provider will inform the individual or parent (when child is involved) when isolation may be lifted.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>

**2. If you have answered YES to any of the following below, then you must stay home and self-isolate for 14 days. If you develop symptoms, please refer to the self-assessment link on the CDC webpage. If you are a parent or caregiver of a child and have direct patient contact work, go to Question 3.**

- a. Have you or anyone in your household had close contact (face to face contact within 6 ft) with a confirmed case of COVID-19 within the last 14 days?
- b. Have you have been diagnosed with COVID-19 or are waiting to hear the results of a lab test for COVID-19.
- c. You may have been exposed to COVID-19 in the last 14 days.
- d. You have been told by public health that you may have been exposed to COVID-19.

**3. If you have direct patient contact work (Health Care Provider) and have answered YES to any of the following below, then you and your child must stay home and self-isolate for 14 days. If you develop symptoms, please refer to the self-assessment link on the CDC webpage.**

- a. Have you or anyone in your household had close contact (face to face contact within 6 ft) with a confirmed case of COVID-19 within the last 14 days, outside of the health care setting?
- b. You have been diagnosed with COVID-19 or are waiting to hear the results of a lab test for COVID-19.
- c. You may have been exposed to COVID-19 in the last 14 days, outside of the health care setting.
- d. You have been told by public health that you may have been exposed to COVID-19.
- e. Have you had close contact with an individual who is suspect of COVID-19 in the last 14 days while providing direct patient care and you were not wearing proper Personal Protective Equipment (PPE)?

**Name of screener:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

[https://phpa.health.maryland.gov/Documents/FAQ\\_covid19\\_stay\\_home\\_isolation\\_033120.pdf](https://phpa.health.maryland.gov/Documents/FAQ_covid19_stay_home_isolation_033120.pdf)