

RENTAL REGULATIONS

COPPERMINE FACILITIES

1. The renter hereby agrees to indemnify and hold harmless Coppermine Fieldhouse from any or all claims and judgements for damages and from all costs and expenses to which the City and Department may be subjected or which they may suffer or incur by reason of any action by renter or its guests, agents, servants or employees during its use of specified spaces, dates, and times on page 1.
2. Only **space specified** will be used as stated in the contract. Coppermine Fieldhouse has the right to make changes to the reserved rooms due to unforeseen circumstances and will notify renter and point of contact ahead of time should a room change be necessary.
3. The cost of any damage or nuisance requiring repairs or additional custodial care caused by such use shall be paid by the responsible group as stated on this contract. This includes the theft or damage of equipment and utensils (including, but not limited to, trash cans, tables, chairs, and fountains). A post-event inspection will be conducted to evaluate the condition of the facility.
3. The Lessee shall hold Coppermine harmless from public liability or property damage resulting from activities of the lessee and shall be responsible for all legal costs resulting from any action taken against Coppermine.
3. Coppermine is not responsible for damage, theft, or loss to personal property while on Coppermine premises.
4. Use of tobacco products is prohibited except in specified smoking area outside. Ash receptacles must be furnished and it is the responsibility of the renter.
5. Use of drugs or any illegal substance is prohibited at all times. Any drugs brought into or used in the building will result in the termination of event and Baltimore City Police will be notified.
6. Use of alcoholic beverages is prohibited on the premises without a special permit issued by the Associate Director of Recreation and Parks. A one-day liquor license from the Board of Liquor License Commissioners must be obtained if the cost of alcohol is included in the price of a ticket or if alcoholic beverages are sold at this affair. This license is to be clearly displayed during the event. A copy of the license must be in the possession of the Coppermine Facility Manager prior to the date of the event.

Activities at which the attendees are being served alcoholic beverages without charge or where the attendees are responsible for supplying their own alcohol, will need to complete a Request to Serve Alcohol form. Requests to serve alcoholic beverages must be addressed and confirmed with Coppermine staff/facility manager at the time of signing this contract.

The Renter is responsible for adhering to the law prohibiting the serving of alcoholic beverages to minors. They are also responsible for keeping order during the use of the facility. Any Liquor being served or consumed without the proper permits will result in the termination of event and Baltimore City Police will be notified.

7. Renter hereby agrees that it will not, in its use of the facility, including any advertising of any event to be held at the facility, discriminate on the basis of race, religion, sex, ancestry or national origin. Any advertising of an event to be held at the facility must be submitted to the facility manager at least 7 working days prior to publication for approval.
8. Activities involving Raffle or other games of chance may only be conducted with the approval of the Coppermine Fieldhouse Facility Manager upon receipt of a permit from the Baltimore City Police Department. Such permission must be secured prior to conducting the event. A copy of the permit must be in possession of the facility manager prior to the date of the event.
9. Cancellation
 - A. If the event is postponed, but an alternate date is given no penalty is charged.
 - B. If the event is cancelled due to inclement weather or other extenuating circumstances prior to staff reporting and renter notifies the staff and facility manager, no penalty will be involved. If the staff reports to work, they must be compensated for their time. Renters will be charged accordingly.
 - C. For events cancelled less than 24 hours prior to the start of the event, all monies paid are forfeited.
 - D. The representative of the group/signer of this contract, must be present during the hours specified for use by the renter.
 - E. Coppermine reserves the right to cancel any performance, event or contract based on lack of compliance of any of the above criteria, documentation or payment timeline.
 - F. Any person or team ejected from the arena for cause, there will be no refunds.
10. This contract must be filed with Coppermine Fieldhouse a minimum of three (3) weeks, in advance of the activity. A minimum deposit of \$150.00 or 25% (whichever is greater) is required at the signing of the contract. The balance of the money is due five (5) working days prior to the event.
11. Set up and breakdown of all rental spaces is the responsibility of the renter during an event. Coppermine staff members are not responsible for setting up or breaking down of any rental spaces.
12. The curfew in residential areas is 12:00 a.m. No exceptions. Set up and clean up times must take place within the allotted time frame according to this contract. Charges will be incurred should your event go over the specified time of the rental. Coppermine Fieldhouse staff is not responsible for assisting with set up or breakdown. Staff will not arrange tables, chairs or furniture.

The renters agree to be governed by the rules, policies, and procedures of this contract. Coppermine Fieldhouse may, with cause, at any time, deny permission for continued or recurring use of facility.

FACILITY POLICIES & PROCEDURES

To our customers, guests, and employees:

Indoor & Outdoor Facilities:

The following are designed to maintain a clean, safe and hygienic facility.

- Food, beverages, gum, and tobacco are not allowed on the turf fields or courts under ANY circumstance. Food and beverages are allowed only with prior approval and only in designated areas.
- Appropriate attire is required for all activities. Shirts and proper shoes must be worn at all times.
- Pets are not allowed except for Guide, Service, or Signal Dogs.
- Spitting on the floor or in drinking fountains is not permitted.
- Items to be posted at the facility must be approved and posted by the Coppermine staff.
- Cleats or spikes are only permitted at approved events and activities. No cleats are permitted for informal recreation.
- No signage or banners are allowed to be hung from netting, dasher and glass boards. Absolutely no tape on turf boards of any kind.

Environment:

The following are designed to encourage an inclusive, safe and welcoming atmosphere.

- Unaltered, full shirts with sleeves are required.
- Only personal audio devices with headsets are allowed.
- Profanity on printed clothing is not tolerated. Anyone using inappropriate language or behaving offensively will be asked to leave.
- Users of any recreational facility must abide by all policies and comply with requests made by the Coppermine staff.
- Organized group activities and/or any type of coached workout may not occur during Informal Recreation. Such activities must be approved by the Coppermine Staff; i.e. Personal training not affiliated with Coppermine Fieldhouse.

- Activities held may not conflict or compete with other Coppermine Sports Clubs, Intramurals, Fitness Programs, Recreational Events or Athletic and academic program offerings.
- Coppermine Fieldhouse's management box located at midfield across from the Players Boxes is for the sole use of Coppermine Fieldhouse employees, management and their invited guests to any and all events free of charge.

Safety:

The following are designed to provide a safe and risk free environment.

- No rough play is allowed.
- Children under the age of 14 must be accompanied by an adult.
- Defective equipment should be reported to a Coppermine Fieldhouse staff member immediately.
- Individuals under the influence of alcohol, illegal substances or found bringing it into the facility will be asked to leave and reported. Special events may provide alcohol subject to written permission of the management, the meeting of all requirements of the event contract and compliance with Maryland Law.
- Bicycles, skates, or skateboards are not allowed in the facility.
- Backpacks and gear bags are not permitted in the recreational facility unless stored in designated areas. Activity areas must be clear of all personal items.
- All activities must be consistent with the designated purpose of the facility.
- Users of Coppermine Fieldhouse are expected to comply with the policies and procedures for each specific activity area.
- The Lessee and/or his/her representatives must observe all health, fire, and safety rules of the State of Maryland, and the federal government while on the property of Coppermine Fieldhouse facilities.